YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   Raja Bhoj Government College

- Name of the Head of the institution   Mr. Anil Kumar Shende

- Designation   I/C Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   9424352614

- Mobile no   9630279115

- Registered e-mail   rbgovtcollegekatangi@gmail.com

- Alternate e-mail   rajabhoj.iqac@gmail.com

- Address   Village Cheechgaon, Seoni Road, Ram Nagar, Katangi

- City/Town   Katangi

- State/UT   Madhya Pradesh

- Pin Code   481445

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University   **Raja Shankar Shah University, Chhindwara**

- Name of the IQAC Coordinator   **Dr. Kusumlata Uikey**

- Phone No.   **9630279115**

- Alternate phone No.   **8839743894**

- Mobile   **9630279115**

- IQAC e-mail address   **rajabhoj.iqac@gmail.com**

- Alternate Email address   **hegckatbal@mp.gov.in**

3.Website address (Web link of the AQAR (Previous Academic Year)

https://rbgovtkatangi.com/wp-content/uploads/2023/05/AQAR-2021-22-Submitted.pdf

4.Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

https://rbgovtkatangi.com/wp-content/uploads/2024/02/Academic-Calendar-2022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.89**	**2022**	**15/03/2022**	**14/03/2027**

6.Date of Establishment of IQAC   **08/12/2020**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Pramod Meshram	Excellence in Academic Activities (MPHEQIP) and Purchase of Computer Systems for Library	World Bank Project	2022	598776

8.Whether composition of IQAC as per latest NAAC guidelines　　**Yes**

- Upload latest notification of formation of IQAC　　[View File](#)

9.No. of IQAC meetings held during the year　　**3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?　　**Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report　　No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?　　**No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Organized Various Academic Excellence Activities webinar, Seminars, Workshop, Expert Lecture and Field Visit etc. for students.

Assisting and forming policies to implement the "National Education Policy-2020" for first and second year undergraduate students in this college.

Forming policies for the proper implementation of Internal Examinations through Continuous and Comprehensive Evaluation (CCE)

methods as per the ordinance of 14B of Department of Higher Education Madhya Pradesh.

Submission and acceptance of AQAR 2021-22

Class coordinators were appointed for each class to guide students to understand and follow the new system. These coordinators doubled as mentors since many students had different issues from personal to technical with varied levels of difficulty to be sorted out.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Conduct of IQAC Meeting	In addition to three IQAC meetings quarterly. • Quality check at various levels and places are continually done and quality enhancement protocols implemented. • IQAC surprise visit to the department for quality check. • Faculty Sensitization towards data collection.
Conduct of National Conferences, Seminar, Workshop and Webinar for faculty members	• Increases in faculty participation on research through conduction subject Conference, Seminar in Research Methodology emphasizing the quality of publication.
Preparation and submission of data to AISHE	Submission of data in AISHE web portal.
Apply for 12B Certification	Submission of application to UGC for 12B certification.
Preparation and submission of AQAR	Faculty sensitization program about AQAR submission
Feedback analysis for various classes	IQAC has developed feedback mechanism for students, faculties, and alumni.
Conduct and Analysis of Academic and Administrative Audit	• IQAC coordinated in the conduction of Academic and Administrative Audit by internal

	committee. • Recommendation of the audit committee were analyzed and necessarily steps are taken towards achieving the outcome.
Research	Analysis of research articles in journals published by the faculty members. • Seminars/Workshop on enhancing the quality of research capacity building and strengthening of IPR.
Creating ECO System	• Placing LED light throughout the campus. • Ban of plastics within the campus. • Establishment of Environment club. • Creating Awareness on cleaning and Greenery.
MOU's	Stablishing MOU's between academic bodies and Local Industries.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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- Name of the statutory body

Name	Date of meeting(s)
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14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	27/02/2024

15.Multidisciplinary / interdisciplinary

In the academic session 2021-22, Department of Higher Education, Madhya Pradesh addopted the National Education Policy (NEP)-2020 to be implemented it among all the colleges of Madhya Pradesh for Undergratuate Programs. Under NEP-2020, a student of Arts strem can opt for an elective course from Commerce or Science etc. In this curriculum framwork, it is mandatory for undergraduate students to take a Vocational Course of their Choice (among the vocational courses being offerd by the college in the beginning of the Academic Sesion). Futher, students has to compulsorily chhose either a Field Project or Internship to provide student an opportunity of exploring by themselves and learning out of the curriculum.

16.Academic bank of credits (ABC):

At present this college is affiliated to Raja Shankar Shah University, Chhindwara and this institute follows the rules,

norms and regulation of the affiliating university. The work for Academic Bank of Credit is under process in the affiliating university.

17.Skill development:

Following Skill Development Programs were organised under the agies of IQAC of Raja Bhoj Govt. College, Katangi Balaghat (M.P)

Sewing & Stitching : This is a short-term employment-oriented training program to allow the students to attain and enhance their skill-set in order to become job-ready. Under the World Bank Project (MPHEQIP), a seven-day tailoring training was organized in the college under the joint aegis of IQAC and Swami Vivekananda Career Guidance. This training ran from 12th to 19th January 2023; trainers were given on machine operation, cutting and stitching of blouses and other apparel. Total number of 49 students were benifitted from this skill development program.

Judo & Karate: Aimed at educating girls and women, through self-defense training programs, to protect/defend themselves from unsociable elements, besides providing them awareness and advocacy to build confidence and self-sustainability. Empowering the physical strength of women by providing training in martial arts techniques. This program was organized during 13.03.2023 to 18.03.2023 by the Department of Sports and under the agies of IQAC of this college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In order to build an effective interface between various knowledge systems in the faculty members are actively involved in organizing various webinar, seminar, expert lecture and field visits. Besides from Academics, college organises youth festivals and sports competitions to provide a wider area of scope for students to grow.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

College has adopted Program Outcomes (POs) and has formulated Program Specific Outcomes (PSOs) for all the programs. Course Outcomes (COs) are also specified by Raja Shankar Shah University Chhindwara in syllabus itself. Every year, the college organizes Bridge Classes/ Induction Programs for newly admitted students to inform them about the program and course outcomes. During these sessions, the syllabus and various modes of internal assessments are discussed, and students are made aware of the

cultural program, as well as sports activities. The scope and outcomes of each course and program are clearly stated in terms of what knowledge or skills students will gain through the program or course. The programs scope in terms of career and profession opportunities is also detailed. All these enables students to have prior knowledge of the program or course that they wish to pursue. Teachers are also made aware of the program outcomes in order to orient their teaching methods and knowledge for effective curriculum delivery.

20.Distance education/online education:

Our college is situated in rural area so most of the students come from poor background. Therefore, some students are not able to come regularly due their job and their work. For achieving our vision and mission our college is serving as Centre for distance learning through Madhya Pradesh Bhoj Open University.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**332**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3044**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**728**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1120**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**33**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**36**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**19**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**76.89**
4.3 Total number of computers on campus for academic purposes	**12**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution follows curriculum prescribed by Raja Shankar

Shah University Chhindwara. Government of Madhya Pradesh implemented National Education Policy 2020 in state on august 26, 2021.Under this Policy Major, Minor, Elective, Vocational, Internship, Project work has been included in undergraduate courses. The college offers UG (B. A, B.Sc., B. Com) PG (M.A, M.Sc.) programs. Divided into core and elective programs. There is a Janbhagidari Committee which include Self-financed courses at PG level namely-M. A. Sociology, Political Science, Economics and B.Sc. Computer Science at UG level.

For transparency in internal assessment, marks obtained by students are displayed on notice board and record of same is kept with the subject teacher and later submitted to examination control office. If any student has any grievance, then that complaint is redressed on time. The internal assessment marks are updated on university portal and external final exams are conducted by university in college. Yearly feedback of students is taken. Students performance record is periodically analysed assessed. Different laboratories for science, Botany, Chemistry, Physics and Zoology includes practical learning. Other modes of practical learning include projects, internships, field trip, excursions. Computing facility for students, also Teachers Utilize teaching learning resources for conferences, Seminars, Symposia etc.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/1.1.1-AQAR-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All the activities are conducted in the college right from the beginning by matching the college's own calendar and university's time table with the academic calendar issued by the Madhya Pradesh Higher Education Department. Which include Starting Classes, Teaching Work, CCE, Practical Examination, Preparation for examination, Semester and ATKT Exam, Extra Curricular Activities like games, NSS, Youth Festivals, Celebration of Important National and International days, Annual Function, Publishing of the Annual Magazine etc are planned and executed as par Academic Calendar.

In the first week of August 'Pravesh Mahotsav' is celebrated. The competitions for the extracurricular activities related to sports and NSS are completed in the month of October. The data collection for the publishing of the college magazine "PRAYAS" starts from the month of November and the magazine ispublished till the end of February. Final annual examination at undergraduate level is held between the month of April and May. As well as the Postgraduate semester pattern exam are conducted for first and second semester in the month of December and January same as remaining second and fourth semester examination is conducted in the month of May and June.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/1.1.2-AQAR-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college follows the syllabus prescribed by M.P Higher Education. Raja Shankar Shah University Chhindwara which includes the topics related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the provided syllabus. A

brief description of courses which addresses these issues are:

1.Professional Ethics:

- B.A. 1St Hindi Literature
- B.Com. 1St
- B.A./B.Sc./B.Com. 2 ndF.C.-Entrepreneurship Development
- B.A. 2 ndHindi Literature,Sociology,Geography
- B.Sc. 2 ndComputer Science
- B.A./B.Sc./B.Com. 3 rdF.C.- Hindi
- B.A. 3 rdHindi Literature,Political Science
- B.Sc. 3 rdZoology
- M.A. Economics
- M.Sc. Zoology

2.Gender:

- B.A. 1stEnglish Literature
- B.A. 2nd F.C.-Women Empowerment
- B.A 3rd Economics
- M.A.Sociology, Political Science

3. Human Values:

- B.A./B.Sc./B.Com. 1stF.C.- Hindi,English,Yoga

- B.A. 1stHindi Literature,English Literature,Sociology,Geography

- B.Sc. 1stZoology
- B.A./B.Sc./B.Com. 2 ndF.C.- English
- B.A. 2nd English Literature,Sociology
- B.A./B.Sc./B.Com. 3rd F.C.- English
- B.A. 3rd Political Science,Sociology
- M.A. Political Science

4.Environment and Sustainability:

- B.A./B.Sc./B.Com.1stF.C. -English,Environmental Education

- B.A. 1stGeography
- B.Sc. 1st Biology
- B.A. 2 ndSociology
- B.A./B.Sc./B.Com.3 rd F.C.- English
- B.A. 3 rdPoliticalScience,Geography
- M.A. Political Science, Economics

- **M.Sc. Chemistry,Zoology,Botany**

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1520

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the   A. All of the above

**syllabus and its transaction at the institution
from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Feedbback-Report-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Feedbback-Report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1089

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

443

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The following goals are taken into consideration while assessing learning levels at first: 1. Recognizing advanced and slow learners. 2. To accommodate Students various learning demands. 3. To improve the process of teaching and learning. The summative evaluation is assessed using the following methodology in order to satisfy the aforementioned requirements: Summative Evaluation: Summative evaluation refers to student assessments where the outcomes of the program are the main focus. For evaluation, the outcomes from the prior semester or year are examined. After the slow and advanced learners have been determined, remedial classes are organized for the slower learners to enable them to remain in the class. Remedial Classes: To help slow learners become proficient with other students, remedial classes are set up for them. These are free classes that give students more time for improvement and are conducted either before or after the regular classes.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.2.1-Advance-Slow-learner.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3044	**33**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The slogan of Raja Bhoj Govt. College is "holistic development and meaningful learning," which is made possible by opportunities for student-teacher interaction and a supportive environment. In view of its importance, the institution does all possible to fully understand the extent of student-centric learning. Every attempt is made to ensure that students engage fully in teaching and learningprocess. The college stands apart from other establishments because of its emphasis on student-centred education. The college's teaching-learning approach focuses a major emphasis on helping students improve their skills, experience, and knowledge in addition to traditional classroom training. Some instances of problem-solving techniques, interactive learning, and learning outside of the classroom include the following:

1. Developing an engaging and beneficial environment for teaching and learning.

2. Using educational tours and trips to promote active learning.

3. Education through projects

4. Laboratory facilities in all science subjects: The institution's instrumental laboratories in the departments of botany, zoology, and chemistry enable students to learn in an innovative and experimental way.

In addition, the college has a well-stocked library full of books that the faculty skilfully uses to provide students with up-to-date knowledge. To deepen their study, students are encouraged to utilize the library themselves.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.3.1-Additional-Information-Orignal-2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom teaching, the college also utilizes information and communication technology (ICT)-enabled teaching. In order to involve students in on-going learning, the teachers are combining technology with traditional teaching techniques. The faculty members of the Raja Bhoj Government College use various ICT-enriched tools to enhance the quality of the teaching and learning process. To enhance the quality of teaching, the institute encourages the faculty members of the college to participate in ICT-learning courses.

1.Power Point presentations Facultymembers are encouraged to use LCD screens and projectors for their PowerPoint presentations in the classroom, as well as having access to resources such as websites and search engines to help them craft effective presentations.

2. Online quiz: Faculty use Google Forms to create online quizzes for students.

3. Video Conferencing: Students are counselled with the help of Zoom/Google meet applications.

4. Most faculty use interactive teaching methods. The most common classroom interactions are in the form of a seminar, debate, task, test and lab work.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

131

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every college is required to follow the final evaluation method, which is determined upon and announced by the university. For those subjects where practical exams are part of the curriculum, students must submit a practical training record that is reviewed and their marks added during the final consolidation of results. A project report may also be required by some disciplines, and this is taken into consideration when examining students. The university's examination committee is composed of a small number of teachers who are responsible for creating the questions and evaluating the answer books. The college notice boards are used to provide information to students. The principal's office also posts announcements alerting teachers and students to any recent modifications and exam-related information.

Continuous and Comprehensive Evaluation (CCE)is taken in any one of following mode-

Assignment

Class Teaching

Class Test

Viva

Book Review

Poster making

After CCE, students in the classroom are given answer sheets.The instructor discusses potential responses to the questions with the class.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

During class, students receive their graded internal assessment answer sheets, and if they wish, faculty members can conduct one-on-one meetings with them on the paper. Any errors that students point out are quickly fixed by the faculty. The Head of Department (HOD) verifies the regular evaluation process by randomly reviewing the revised response scripts. The CCE/Internal exam results for the students are posted on the CUC university website.

The college designates an exam superintendent in order to guarantee the effective administration of CUC examinations. Any issues that students may have are handled by the college's exam superintendent. Complaints about theory or online tests are reviewed, discussed with the principal, and, if necessary, reported to the university by the examination department.

After passing via the college examination section, questions about final exam results, mark sheet adjustments, and other certifications issued by the university are addressed at the CUC examination section. If they are not satisfied, they can request a reevaluation on the university website by paying a fee.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Based on the adopted Program Outcomes (POs), the college has created Program Specific Outcomes (PSOs) for each program. Additionally, CUC lists the Course Outcomes (COs) in the syllabus itself. Every year, the institution offers zero courses or introduction programs to newly enrolled students, during which they are given an overview of the curriculum and expected results. The curriculum and other internal evaluation techniques are covered, and students receive knowledge about the cultural and sporting events. Every course and program has defined goals that outline the information and skills that students will gain from taking part in it. A detailed description of the program's job opportunities is also provided. All these help students to get background information about the program or course they want to study.TheTeachers are also informed of the program goals so they may align their teaching methods and subject-matter expertise for efficient curriculum delivery.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institutions curriculum emphasizes competence and employability. Degree and master's degree programs prepare students for employment opportunities in state and federal agencies. The institution does not offer any technical programs, but all of its traditional curricula and programs are designed to give students the best education possible. The main objective of the program and course outcomes is to provide knowledge and skills

related to student's overall personality. Learning objectives focus on teaching values ??and ethics and developing communication and interpersonal skills. The topic content not included in the curriculum is equally crucial to achieving academic success as classroom instruction and the syllabus, and every effort is made in this regard.

In addition, faculty members are encouraged to continue their education and participate in faculty development programs and seminars to stay current with the teaching methodology and teaching methods. Some undergraduate and graduate programs require project work and field trips. Workshops, seminars and other experiential learning are also used to evaluate the results more indirectly. Program outcomes and program-specific outcomes are also discussed based on the student's progress towards colleges and training courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

816

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.7.1-upload.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Every year our college perform Innovation Activities to foster creativities and also encourage exploration and experimentation among the students. In the session 2022-23 there are several activities organized by the institution by different department which fulfil the vision of the activities.

"One-Day National workshop on Research Methodology" was organized by Department of Mathematics and Chemistry to promote research attitude among teachers and students so that a research ambience is created in the higher education institution.

"Two-Day National Seminar on Relevance of Women Leadership in current perspective" was organized by Department of Political Science to discuss among the participants about the role of women in different field.

"Mathematics Day" was celebrated on the occasion of National Mathematics Day in which students were participated on competitions like Quiz, Rangoli and Treasure Hunt by which they can understand the role of mathematics and apply them in general life.

Expert lecture to explore particular subject with interaction with subject expert.

Educational Field trip was organized to explore the idea about related subjects by the students.

A One-Week Job oriented Training Workshop on Sewing and Stitching was conducted by Career Guidance Cell for students to attain and

enhance their skill-set in order to become job-ready.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[https://rbgovtkatangi.com/wp-content/uploads/2024/03/3.2.1-Additional-Information.pdf](#)

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes various extension activities for the holistic development of our students so that the students can understand their duties and responsibilities towards the society. AIDS related information was provided to the students by our college under the Red Ribbon Club, whose purpose was to educate the students about AIDS and other diseases like Tuberculosis. The NSS units concentrates on the welfare of the neighborhood community and sensitizes their social problems and takes necessary steps for the betterment of the society.NSS unit of institute organizes various extension activities like Plantation program, 7 Day Vishesh Shivir on Cleanliness Program, CollegeSwachchhata Bharat Abhiyan etc. to develop the personality of students through community service. Object of this events is to create awareness, and importance of environment conservation. The institute has also created the Environmental club Mission of the Environment Club is to create awareness, motivate and importance of environment

conservation.Various competition, events and cultural programs
were conducted under Youth Festival and Annual Function and
departments of the college like Rangoli, Poster Making, Singing &
Dancing, Essay Writing, Quiz Competition etc. Students were also
encouraged to contribute toward formation of various policies in
college through included them on different committees.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/To-be-uploaded-on-college-website-Extension-activity.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4081

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate

houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a build-up area of 2187 square metres and is encircled by a paved boundary wall on 10 acres of land. The campus building has two seminar rooms with ICT facilities, Laboratories for Computer Science, Chemistry, Botany, Physics, and Zoology. There are 17 classrooms with basic facilities for teaching-learning. There is a hand pump and a covered well inside the campus. The college has a cement concrete road connecting the entrance gate and college main building. The college has a playground measuring 5805.74 sq. mts. The college has SWAN connection for office work. Separate parking and drinking facility (RO-water Purifier) are available in college campus.

Our college campus has a Botanical Garden containing a variety of plants for the purpose of medical usage; important to scientific research etc.The Department of Higher Education under World Bank (MPHEQIP) is building a new building which includes Seminar Hall, Girls Common Room, Library, E-Library, and facility for Yoga & Gym. Under the World Bank project, 04 computers, 01 barcode Printer & 01 Printer were installed in E-Library of the college during the academic session 2022-23. AADHAR-Based Biometric Machines have been installed in the college for taking attendance for the college staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/4.1.1-Additional-information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities: The Institution has facility for sports and cultural activities. There is a huge playground for cricket, football, volleyball and Kho-Kho Badminton etc. Indoor sports, include Table Tennis, Chess, and Carrom. The sports department holds events for faculties and students. We support and encourage students through campus level festivals & events to inspire them for participating in the National, University, and State Levels. Also, there is a Open Gym in this college.

Cultural Activities: The cultural unit is one of the strongest assets in the college. Our performance in cultural activities has been outstanding in the last years. The college always encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities on the occasion of Annual day, Youth Festival, Yoga Day, Independence Day and Republic Day in which students exhibit their talents. The student's participation in cultural activities develops aesthetic sensibility and an appreciation for the arts.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.1.2-Link-for-additional-Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.1.3-Additional-Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Raja Bhoj Government College, Katangi have E-Granthalaya Library software for the benefit of staff and students at the college, the library management software is easy to use, simple and adaptable to your current system. Its low-code no-code setup doesn't require an IT head support. The reader only to enter a specific keyword into the software. The multiple filtrations facilitate efficient book findings in just seconds.Under the World Bank project, 4 computers were installed in the college Library for E-Library during the academic session 2022-23.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the   **E. None of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.91

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

49

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Wi-Fi facility for the college office is provided by MP SWAN (State Wide AreaNetwork) which is an initiative of the Government of Madhya Pradesh to facilitate Government Offices of Madhya Pradesh with Free Internet Connection. The Bandwidth ofthe internet connection at Tehsil Level (Katangi) is 8 MBPS while the bandwidth of the internet connection at the college level is 3-4 MBPS. All the online administrative works /online communications (e-mails etc.) of the college are facilitated by SWAN. For the purpose of online teaching-learning and personal usages faculties, students andnon-teaching members of the college utilize their personal laptops and mobile internetconnection / Wi-Fi / Hot-Spot to operate computer systems and projector in the college. Computer System (Monitor +System Unit (CPU)+ Keyboard + Mouse)- 04, Printer- 01, Barcode Printer -01. We also have BSNL connection for Internet Facility in the campus with download speed 2.14 Mbps and Upload Speed 0.77 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.3.1-Link.docx

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.75

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a structured system for maintaining and utilizing the facilities present in the campus. There are various committees working at the college level that ensures the proper maintenance and utilization of the available resources. Annual maintenance and repair of the infrastructure is done by the college management whenever it is required. Classroom Facility Maintenance and Computer Regular Cleaning, dusting and maintenance etc. of the classrooms and computer room are carried out by the assigned staff members or professionals under the guidance of the Head of the Institution.

Sports Facility Maintenance: The sports facilities of the College are maintained by the Sports Office. A stock register and an issue register are maintained to ensure the proper handling of the sports items. Regular maintenance of the play area is conducted under the supervision of the Sports Officer of the college.

Library Maintenance: Library advisory committee which looks after the overall maintenance of the library. Regular stock verification process carried out by the college.

Laboratory Maintenance: All the laboratories have with proper light and ventilation. A stock register is maintained for the purchase of lab equipment, instruments, materials and chemicals for each laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2711

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://rbgovtkatangi.com/wp-content/uploads/2024/04/5.1.3-Additional-Information.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Raja Bhoj Government College in Katangi Balaghat organizes various extracurricular events and activities to motivate the students. Students and teachers of institute is entrusted for conducting and organizing the events such as Sports activities, Yuva Utsava, Annual Function etc..

A summary of the sport department these activities are as follows: Indoor and Outdoor

Sports Activities – Institute organizes various type of Sport events like Athletics, Badminton, Chess, Cricket, Kabaddi, Karate, Kho-Kho. Volleyball etc.

Yuva Utsava- Various cultural activities are conducted at the institute like Rangoli Competition, Spot Painting, Slogan Writing, Debates etc. Winner students are then promoted to participate at district lead college level and after that promoted to take part at the University level and National Level events.

Annual Function- Annual Function organized as Bhoj Utsav 2022-23 program to promote the inner talent of college students through extra-curricular activities in which sports activities separately for boys and girls kho-kho, cricket, chess, and kabaddi were organized. Beside these literary and Cultural activity like poster-making, essay writing, debates, quiz competition etc. were organized. Cultural Activity (Dance, Rangoli, Singing, Food Stall etc.) were also organized. Many colleges students has enthusiastically participated on the various competitions and programmes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic session of 2022-23, the Alumni Association of Raja Bhoj Government College in Katangi District, Balaghat (M.P.), was officially registered at the Office of Firms and Societies, Assistant Registrar Jabalpur Division.

Also in the 2022-23 academic session, the Alumni Committee undertook the task of tracking alumni, gathering information about their current employment status, higher education pursuits, self-employment endeavors, and startups via phone calls.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To Endeavour to transform the college into a hub of learning, capable of churning out career-oriented dynamic citizens equipped with professional skills.

Mission

- **To provide equal opportunity of quality education to the students of weaker sections of the society.**
- **To help improve the social and economic standards of students by molding them into productive and skillful individuals.**
- **To promote women employment by enhancing their creative and intellectual capacity,**

Both the vision and mission of the institution is in tune with the objectives of the Higher Education policiesof the Nation. Through its academic policy, extension activities and extra and co-curricular activities, ithelps the students in acquiring knowledge, inculcating values, imbibing good citizenship, culture,developing life skills as well as training them for successful careers.

Perspective plans toward achieving the vision and mission of Raja Bhoj Government College Katangi:

- **Introducing more graduate and postgraduate courses.**
- **Establishing a facility for producing video/audio lectures.**
- **Increasing entrepreneurial literacy in women.**
- **Creating a digital ecosystem.**
- **Upgrading classrooms, laboratories, and library.**
- **Identifying and availing opportunities put forward by various non- government funding agencies, Institutions and industries.**
- **Empowering training and placement cell.**
- **Involving more teachers in administrative processes.**
- **Setting up departmental libraries, Digital library.**

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has adopted an inclusive policy of shared responsibility and utilization of human resources by ensuring maximum involvement of teachers and students. A sizeable number of committees have been framed with their own responsibilities and powers to look into the functioning and growth of the college. The heads of departments are given independent charge and authority in matters related to their respective departments. The student body of the college is entrusted with maintenance of discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/College-Committee-List-2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is focusing to start new UG and Post Graduate Programs. The perspective institutional plan involves infrastructure expansion. The perspective institutional plan is developed following the procedure of involving the cooperation of teachers, studentsand members. In order to formulate the strategy of development and deployment, the committees are constituted for each and every developmental work. Teachers have to participate in all the institutional plans and wherever the situation demands, students and members of Janbhagidari Samiti (JBS) are involved. Student representatives have to participate in all the institutional plans. All the program Coordinators have generated prospective plans involving their faculties and send to the principal for further actions. The strength is enhanced, weakness/areas for improvements are identified, the opportunities are evaluated and efforts are made to nullify the threats.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/strategic-planning-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The university and the guidelines framed by higher education Department are also included in the organization structure of the institution. A Committee comprising faculty members and administrative staff is involved in the planning and implementation, academic audit and evaluation. An optimum level of decentralization and participative decision making process are well in practice.

Organizational Structure:

The Principal is the Head of the institution and hence heads both the academic and the administrative functioning of the college. The faculty members are assigned asacademic and administrative heads of their departments. They prepare the time-table,ensure its functioning, conducts the practical exams, CCE tests, project

work, and stores departmental record and monitor the teaching-learning processes of the departments. Along with teaching, facultiesare involved in administration related work such as, admission process, scholarship process and as supporting man-power in various government schemes of student welfare.The office staffs takes care of teachers attendance, their leaves, salary, students grievances, their admission, scholarship andkeeping the campusclean.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.2.2.pdf
Link to Organogram of the institution webpage	https://rbgovtkatangi.com/wp-content/uploads/2022/09/Organo-gram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Madhya Pradesh and governed by rules and regulations as affirm by the UGC. Being a government institution, the staffs are extended appreciable welfare benefits, some of which are mentioned below:

• Two years study leave with full pay for teachers to undergo Ph.D. program.

• Medical treatment fees are borne by the government for the staffs and their dependents as well.

• Maternity leave of six months.

• Teachers are permitted to attend career advancement programs at any time of the year.

• Housing and associated facilities as well as HRA are provided.

• Provision of T.A/D.A as and when permissible.

• Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.

• Medical reimbursement facility as per government rules is available for staffs.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization, deaths, retirements, etc.

File Description	Documents
Paste link for additional information	https://finance.mp.gov.in/old/Rules/Civil%20service%20leave%20rules%201977.PDF
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File]()
Details of teachers attending professional development programmes during the year (Data Template)	[View File]()

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Madhya Pradesh has framed a mechanism to appraise college teachers and non-teaching staff through Annual Performance Assessment Report (APAR).The Principal of the institution checks all reports of the teaching staff, marks his opinion and sends them to Additional Director, Divisional Officer and finally to the Commissioner, Department of Higher Education M.P. for further assessment and actions. Under APAR, teachers are not only evaluated in their teaching methodology but also their overall performance and involvement in other areas such as translation work, creation of ICT mediated teaching, Administrative Responsibilities, E-content, Design of new Curricula and Courses, Career Counseling, Research Projects, Extension Services, Research Paper Publications, Research Workshops, Seminars, Conferences or Webinars. In short, APAR is an important report as it provides fundamental and vital inputs for further development of staff. The IQAC of the college keeps helping staff to improve their APAR in all possible ways before submission to higher authority.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.3.5.pdf
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly at two stages-.

(i) Internal auditing of college and Janbhagidari Committee's accounts by a registered C.A.

(ii) External auditing done by the Office of the Accountant General M.P. Government.

There is also a Cashbook and Fee Monitoring and Examining Committee that examines the cashbook and the fee received books, AF, Sports, NSS, and Janbhagidari accounts. Alltheaccounts and their cashbooks, fee and other receipts are examinedcarefully and report issubmitted to the Principal. The internal audit is done by the appointed C.A. yearlyand external audit is carried out by office of the Accountant General M.P. Government.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Audit-Report-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is government funded. All the recurring expenditures are borne by the Government of M.P. The Janbhagidari Committee of the college levy development fee on the students and collect extra fee through its various courses. The fee collected by Janbhagidari isspent on development and renovation of infrastructure and in paying salaries to temporary employee appointed by it.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/?page=k7hNTLd3QMFnZN0yt4XRUQ%3D%3D
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays dual role to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC's major focus is at two levels:

a) Teacher-Centric

b) Student-Centric.

For Teachers: In order to boost and enhance the knowledge and teaching skills of the teachers, the college has started organizing workshops/seminars as well as departmental seminars. Teachers are Encouraged to pursue higher their higher studies, attend orientation and refresher courses, short term courses, etc.

For Students: The IQAC is working on several measures to monitor the students' overall performance, particularly with regard to academic progress and attendance records. Their academic performance and attendance are continuously monitored Students' attendances are subjected to strict rules and regulations. Students failing to attain 75% in their attendance are not allowed to sit for the end-semester exam or there are asked to give potential reasons for their absentee. Similarly, malpractices during exams are strictly dealt with. The IQAC with help of other faculty members or committees also organizes activities like Essay writing, quiz, sketching, poster making competition, slogan writing, extempore. Apart from all these IQAC regularly conducts

meeting for discussing new ideas and monitoring old ones.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.5.1-FINAL.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is continuously reviewed through the performance of the students in the internal CCE (Continuous and Comprehensive, Evaluation) examination in which students performance is evaluated through extension activities, debates, essay writing, role play, assignments and written examination etc.The College not only considers the attendance of students but tries to increase the attendance of students in the classroom. For reviewing the teaching process, all the teachers have to write a teaching diary mentioning the task done, the method used ,topic taught and the hours spent in laboratory and library All the faculty members prepare course objectives (CO) of their subject for the attainment of PO and PSO's and timely completion of syllabus. CO's are assessed through CCE, project, assignments and exams. Heads of the department design program specific objectives (PSO) and program objective (PO) for the respective department. For slow learning students remedial classes are organised where a subject expert teacher teaches students in layman language. For delivering video lectures Google meet, Cisco WebEx and YouTube platforms were used. For providing study material social media application proved to be very useful.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.5.2-FINAL.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);   **D. Any 1 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://rbgovtkatangi.com/wp-content/uploads/2023/05/AQAR-2021-22-Submitted.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Special Facilities provides for Women

Safety & Security

- **The College has taken extreme care with respect to security of all the inhabitants of the campus.**
- **Right of women against sexual harassment at workplace, right of women against any kind of gender discrimination is upheld and continuously monitored by various legal and institutional level mechanism.**
- **College has discipline committee, anti-ragging cell and grievance redressal committee which monitors the safety and security of women students in college campus.**
- **CCTV surveillance and monitoring is available throughout the campus for safety reasons.**

Counselling

General Counselling: The college has established a "Grievance and Redressal Committee" which pays utmost priority to students

counselling regarding various genders specific issues. This committee carries out counselling as and when needed to the female students in group and at individual level.

Academic Counselling: Students at the time of admission are counselled on choosing their preferred program by senior faculty members who guide them to take appropriate choices based on facts and figures.

Common Room

Separate common rooms are available for girls. The girl's common room is made available for girl students to take rest and other personal and medical needs.

File Description	Documents
Annual gender sensitization action plan	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.1-Annual-Gender-sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.1-Special-facilities-for-womens.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system

Hazardous chemicals and radioactive waste management

Institute encourages the idea of 'reduce-reuse-recycle'. The faculties and students are regularly advised to reduce waste to lower extent and put waste in separate bins kept at different places on the college campus.

Solid Waste Management

Differently coloured large size dustbins, green for degradable and red for non-degradable, are kept all over the campus for disposal of waste.

The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags.

Biodegradable solid waste collected is disposed at the pit hole created in the college campus.

Liquid Waste Management

Conventional macro-scale experiments are replaced by micro-scale experiments in the Chemistry laboratory as a Green Practice to minimize the usage of chemicals and water.

Liquid waste generated by the RO units are directed towards collection drains in the rear side of the college building.

Hazardous Chemicals and Radioactive Waste Management

very less amount of hazardous chemical waste is generated. Volatile hazardous chemical generated from the laboratories is currently kept in the used waste glass bottles.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction   **D. Any 1 of the above**

of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

       D. Any 1of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

       E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural and spiritual values among the students. The institution believes in equality of all cultures and traditions as is evident

from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

To develop the emotional and religion feeling among the students and the faculty, commemorative days are celebrated on the campus with the initiatives and support of management. The college and its teacher and staff jointly celebrate the cultural and regional events like Teacher's Day, Youth Festival, Annual Function, Oath, Awareness Rally & campaign, Linguistic Programmes and Festivals.

Institute recognises its commitment towards society, for this purpose it organises activities outside the campus from time to time. Staff and students of thisinstitute undertake the tours of nearby villages where they contribute to the cleanliness of the village and addresses the people about importance of cleanliness and hygienic practices.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raja Bhoj Government College is committed to abide, inculcate and promote among students and citizens values enshrined in the constitution. Constitutional values of equality, liberty, justice, fraternity and integrity are the cardinal values which act as the guiding principle for the institution.

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of subjects offered have topics which sensitize the students about the constitutional obligations.

Every year Republic Day is celebrated on 26th January by organising activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle for freedom. On 26th November Constitution Day is celebrated at the institution involves the reading out the preamble of constitution.

In addition to this many regular programs are conducted by the committees and department of the college on days of national importance on various rights, duties and responsibilities of citizen like Voters Day celebration, No-Tobacco Day celebration. Voter's Awareness campaign, Tiranga Campaign & Rally etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.9-Detail-of-activities-that-inculcate-values.pdf
Any other relevant information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.9-Any-other-relevant-Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to maintain the harmony, mutual trust and develop the

feeling of brotherhood among the students and staff member of the institute, institute celebrate various national and international days.

College observed National Youth Day by inaugurating skill development training program conducted by Swami Vivekananda Career Guidance Cell on 12th January 2023.

The 74th Republic Day was celebrated at the college. Prof. Anil Kumar Shende, unfurled the National Flag and addressed thegathering.

The world environmental day celebrated every year on 5th June to raise global awareness to take positive environmental action to protect nature.

College celebrated 76thIndependence Dayat the college. The program began with flag hoisting, following by singing of the national anthem.

On 21thJunelike every year, International Yoga Day was celebrated in the college to promote physical health, harmony and peace.

The World Bicycle Day was celebrated to promote the benefits of cycling and raise awareness about the importance of bicycles as a sustainable mode of transportation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. PREPARATION FOR CSIR-NET & UGC-NET

1.Objectives-

1. **To prepare students to have successful careers in Higher Education & Research Fields.**
2. **To provide students with solid foundation in college so that they can use this knowledge in getting jobs.**

2. Context-

Apart from good teaching and learning at the institute students need to be prepared for having a good career. Most of the students take admission in the institute with aim of getting good career in future or want to pursue higher education in agood institute.

II. IMPLEMENTATION OF FREE COACHING CLASS FOR MPPSC CIVIL EXAM

1.Objectives-

1. **To provide good quality coaching to economically weaker students.**
2. **To prepare them for the Civil Services Examination.**

2. Context-

A unique initiative was taken by the District Administration Balaghat to provide free coaching to the students to prepare them for MPPSC examinationwhich is still going on continuously.

Classes on general knowledge of various subjects were provided daily by the college teachers in which various subjects were taught.

File Description	Documents
Best practices in the Institutional website	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.2.1-Best-Pracrtices-on-Institutional-Website.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Raja Bhoj Govt. College Katangi, Balaghat is located in rural area

so that the main vision of the college is to provide education to rural women and creating women empowerment. The college has completed 34 years of its existence by promoting excellence in the field of education. Another The college lies near the city and accessible especially for women students who use to commute from nearby village. The institution attracts the students for admission from nearby 50 villages including Khamariya, Mundewada, Gopalpur, Singodi, Katera, Banera, Selwa, Katedhara, Bothwa, etc.

Our priority and thrust are to improve and provide best education and employment opportunities to the women.Education plays a vital weapon in eliminating many social crimes and evils against women prevailing in society. Awareness of the importance of female education in different villages leads to a positive reaction to women's education. The institution stands in the forefront of optimal utilization of technology for curriculum enrichment and adaptability.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

This institution follows curriculum prescribed by Raja Shankar Shah University Chhindwara. Government of Madhya Pradesh implemented National Education Policy 2020 in state on august 26, 2021.Under this Policy Major, Minor, Elective, Vocational, Internship, Project work has been included in undergraduate courses. The college offers UG (B. A, B.Sc., B. Com) PG (M.A, M.Sc.) programs. Divided into core and elective programs. There is a Janbhagidari Committee which include Self-financed courses at PG level namely-M. A. Sociology, Political Science, Economics and B.Sc. Computer Science at UG level.

For transparency in internal assessment, marks obtained by students are displayed on notice board and record of same is kept with the subject teacher and later submitted to examination control office. If any student has any grievance, then that complaint is redressed on time. The internal assessment marks are updated on university portal and external final exams are conducted by university in college. Yearly feedback of students is taken. Students performance record is periodically analysed assessed. Different laboratories for science, Botany, Chemistry, Physics and Zoology includes practical learning. Other modes of practical learning include projects, internships, field trip, excursions. Computing facility for students, also Teachers Utilize teaching learning resources for conferences, Seminars, Symposia etc.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/1.1.1-AQAR-2022-23.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

All the activities are conducted in the college right from the

beginning by matching the college's own calendar and university's time table with the academic calendar issued by the Madhya Pradesh Higher Education Department. Which include Starting Classes, Teaching Work, CCE, Practical Examination, Preparation for examination, Semester and ATKT Exam, Extra Curricular Activities like games, NSS, Youth Festivals, Celebration of Important National and International days, Annual Function, Publishing of the Annual Magazine etc are planned and executed as par Academic Calendar.

In the first week of August 'Pravesh Mahotsav' is celebrated. The competitions for the extracurricular activities related to sports and NSS are completed in the month of October. The data collection for the publishing of the college magazine "PRAYAS" starts from the month of November and the magazine ispublished till the end of February. Final annual examination at undergraduate level is held between the month of April and May. As well as the Postgraduate semester pattern exam are conducted for first and second semester in the month of December and January same as remaining second and fourth semester examination is conducted in the month of May and June.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/1.1.2-AQAR-2022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

10

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

This college follows the syllabus prescribed by M.P Higher Education. Raja Shankar Shah University Chhindwara which includes the topics related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the provided syllabus. A brief description of courses which addresses these issues are:

1.Professional Ethics:

- **B.A. 1St Hindi Literature**
- **B.Com. 1St**
- **B.A./B.Sc./B.Com. 2 ndF.C.-Entrepreneurship Development**
- **B.A. 2 ndHindi Literature,Sociology,Geography**
- **B.Sc. 2 ndComputer Science**
- **B.A./B.Sc./B.Com. 3 rdF.C.- Hindi**
- **B.A. 3 rdHindi Literature,Political Science**
- **B.Sc. 3 rdZoology**
- **M.A. Economics**
- **M.Sc. Zoology**

2.Gender:

- **B.A. 1stEnglish Literature**
- **B.A. 2nd F.C.-Women Empowerment**
- **B.A 3rd Economics**
- **M.A.Sociology, Political Science**

3. Human Values:

- **B.A./B.Sc./B.Com. 1stF.C.- Hindi,English,Yoga**

- **B.A. 1stHindi Literature,English Literature,Sociology,Geography**

- `B.Sc. 1stZoology`
- `B.A./B.Sc./B.Com. 2 ndF.C.- English`
- `B.A. 2nd English Literature,Sociology`
- `B.A./B.Sc./B.Com. 3rd F.C.- English`
- `B.A. 3rd Political Science,Sociology`
- `M.A. Political Science`

`4.Environment and Sustainability:`

- `B.A./B.Sc./B.Com.1stF.C. -English,Environmental Education`

- `B.A. 1stGeography`
- `B.Sc. 1st Biology`
- `B.A. 2 ndSociology`
- `B.A./B.Sc./B.Com.3 rd F.C.- English`
- `B.A. 3 rdPoliticalScience,Geography`
- `M.A. Political Science, Economics`
- `M.Sc. Chemistry,Zoology,Botany`

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

`18`

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	[View File](#)
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1520

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Feedbback-Report-2022-23.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Feedbback-Report-2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1089

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

443

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The following goals are taken into consideration while assessing learning levels at first: 1. Recognizing advanced and slow learners. 2. To accommodate Students various learning demands. 3. To improve the process of teaching and learning. The summative evaluation is assessed using the following methodology in order to satisfy the aforementioned requirements: Summative Evaluation: Summative evaluation refers to student assessments where the outcomes of the program are the main focus. For evaluation, the outcomes from the prior semester or year are examined. After the slow and advanced learners have been determined, remedial classes are organized for the slower learners to enable them to remain in the class. Remedial Classes: To help slow learners become proficient with other students, remedial classes are set up for them.These are free classes that give students more time for improvement and are conducted either before or after the regular classes.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.2.1-Advance-Slow-learner.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3044	33

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The slogan of Raja Bhoj Govt. College is "holistic development and meaningful learning," which is made possible by opportunities for student-teacher interaction and a supportive environment. In view of its importance, the institution does all possible to fully understand the extent of student-centric learning. Every attempt is made to ensure that students engage fully in teaching and learningprocess. The college stands apart from other establishments because of its emphasis on student-centred education. The college's teaching-learning approach focuses a major emphasis on helping students improve their skills, experience, and knowledge in addition to traditional classroom training. Some instances of problem-solving techniques, interactive learning, and learning outside of the classroom include the following:

1. Developing an engaging and beneficial environment for teaching and learning.

2. Using educational tours and trips to promote active learning.

3. Education through projects

4. Laboratory facilities in all science subjects: The institution's instrumental laboratories in the departments of botany, zoology, and chemistry enable students to learn in an innovative and experimental way.

In addition, the college has a well-stocked library full of books that the faculty skilfully uses to provide students with up-to-date knowledge. To deepen their study, students are encouraged to utilize the library themselves.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.3.1-Additional-Information-Orignal-2022-23.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition to traditional classroom teaching, the college also utilizes information and communication technology (ICT)-enabled teaching. In order to involve students in on-going learning, the teachers are combining technology with traditional teaching techniques. The faculty members of the Raja Bhoj Government College use various ICT-enriched tools to enhance the quality of the teaching and learning process. To enhance the quality of teaching, the institute encourages the faculty members of the college to participate in ICT-learning courses.

1.Power Point presentations Facultymembers are encouraged to use LCD screens and projectors for their PowerPoint presentations in the classroom, as well as having access to resources such as websites and search engines to help them craft effective presentations.

2. Online quiz: Faculty use Google Forms to create online quizzes for students.

3. Video Conferencing: Students are counselled with the help of Zoom/Google meet applications.

4. Most faculty use interactive teaching methods. The most common classroom interactions are in the form of a seminar, debate, task, test and lab work.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

131

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Every college is required to follow the final evaluation method, which is determined upon and announced by the university. For those subjects where practical exams are part of the curriculum, students must submit a practical training record that is reviewed and their marks added during the final consolidation of results. A project report may also be required by some disciplines, and this is taken into consideration when examining students. The university's examination committee is composed of a small number of teachers who are responsible for creating the questions and evaluating the answer books. The college notice boards are used to provide information to students. The principal's office also posts announcements alerting teachers and students to any recent modifications and exam-related information.

Continuous and Comprehensive Evaluation (CCE)is taken in any one of following mode-

Assignment

Class Teaching

Class Test

Viva

Book Review

Poster making

After CCE, students in the classroom are given answer sheets.The instructor discusses potential responses to the questions with the class.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

During class, students receive their graded internal assessment answer sheets, and if they wish, faculty members can conduct one-on-one meetings with them on the paper. Any errors that students point out are quickly fixed by the faculty. The Head of Department (HOD) verifies the regular evaluation process by randomly reviewing the revised response scripts. The CCE/Internal exam results for the students are posted on the CUC university website.

The college designates an exam superintendent in order to guarantee the effective administration of CUC examinations. Any issues that students may have are handled by the college's exam superintendent. Complaints about theory or online tests are reviewed, discussed with the principal, and, if necessary, reported to the university by the examination department.

After passing via the college examination section, questions about final exam results, mark sheet adjustments, and other certifications issued by the university are addressed at the CUC examination section. If they are not satisfied, they can request a reevaluation on the university website by paying a

fee.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Based on the adopted Program Outcomes (POs), the college has created Program Specific Outcomes (PSOs) for each program. Additionally, CUC lists the Course Outcomes (COs) in the syllabus itself. Every year, the institution offers zero courses or introduction programs to newly enrolled students, during which they are given an overview of the curriculum and expected results. The curriculum and other internal evaluation techniques are covered, and students receive knowledge about the cultural and sporting events. Every course and program has defined goals that outline the information and skills that students will gain from taking part in it. A detailed description of the program's job opportunities is also provided. All these help students to get background information about the program or course they want to study.TheTeachers are also informed of the program goals so they may align their teaching methods and subject-matter expertise for efficient curriculum delivery.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institutions curriculum emphasizes competence and employability. Degree and master's degree programs prepare students for employment opportunities in state and federal

agencies. The institution does not offer any technical programs, but all of its traditional curricula and programs are designed to give students the best education possible. The main objective of the program and course outcomes is to provide knowledge and skills related to student's overall personality. Learning objectives focus on teaching values ??and ethics and developing communication and interpersonal skills. The topic content not included in the curriculum is equally crucial to achieving academic success as classroom instruction and the syllabus, and every effort is made in this regard.

In addition, faculty members are encouraged to continue their education and participate in faculty development programs and seminars to stay current with the teaching methodology and teaching methods. Some undergraduate and graduate programs require project work and field trips. Workshops, seminars and other experiential learning are also used to evaluate the results more indirectly. Program outcomes and program-specific outcomes are also discussed based on the student's progress towards colleges and training courses.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

816

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rbgovtkatangi.com/wp-content/uploads/2024/04/2.7.1-upload.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Every year our college perform Innovation Activities to foster creativities and also encourage exploration and experimentation among the students. In the session 2022-23 there are several activities organized by the institution by different department which fulfil the vision of the activities.

"One-Day National workshop on Research Methodology" was organized by Department of Mathematics and Chemistry to promote research attitude among teachers and students so that a research ambience is created in the higher education institution.

"Two-Day National Seminar on Relevance of Women Leadership in current perspective" was organized by Department of Political Science to discuss among the participants about the role of women in different field.

"Mathematics Day" was celebrated on the occasion of National Mathematics Day in which students were participated on competitions like Quiz, Rangoli and Treasure Hunt by which they can understand the role of mathematics and apply them in general life.

Expert lecture to explore particular subject with interaction with subject expert.

Educational Field trip was organized to explore the idea about related subjects by the students.

A One-Week Job oriented Training Workshop on Sewing and Stitching was conducted by Career Guidance Cell for students to attain and enhance their skill-set in order to become job-ready.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/3.2.1-Additional-Information.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

8

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institute organizes various extension activities for the holistic development of our students so that the students can understand their duties and responsibilities towards the society. AIDS related information was provided to the students by our college under the Red Ribbon Club, whose purpose was to educate the students about AIDS and other diseases like Tuberculosis. The NSS units concentrates on the welfare of the neighborhood community and sensitizes their social problems and takes necessary steps for the betterment of the society.NSS unit of institute organizes various extension activities like Plantation program, 7 Day Vishesh Shivir on Cleanliness Program, CollegeSwachchhata Bharat Abhiyan etc. to develop the

personality of students through community service. Object of this events is to create awareness, and importance of environment conservation. The institute has also created the Environmental club Mission of the Environment Club is to create awareness, motivate and importance of environment conservation.Various competition, events and cultural programs were conducted under Youth Festival and Annual Function and departments of the college like Rangoli, Poster Making, Singing & Dancing, Essay Writing, Quiz Competition etc. Students were also encouraged to contribute toward formation of various policies in college through included them on different committees.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/To-be-uploaded-on-college-website-Extension-activity.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

47

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4081

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has a build-up area of 2187 square metres and is encircled by a paved boundary wall on 10 acres of land. The campus building has two seminar rooms with ICT facilities, Laboratories for Computer Science, Chemistry, Botany, Physics, and Zoology. There are 17 classrooms with basic facilities for teaching-learning. There is a hand pump and a covered well inside the campus. The college has a cement concrete road connecting the entrance gate and college main building. The college has a playground measuring 5805.74 sq. mts. The college has SWAN connection for office work. Separate parking and drinking facility (RO-water Purifier) are available in college campus.

Our college campus has a Botanical Garden containing a variety of plants for the purpose of medical usage; important to scientific research etc.The Department of Higher Education under World Bank (MPHEQIP) is building a new building which includes Seminar Hall, Girls Common Room, Library, E-Library, and facility for Yoga & Gym. Under the World Bank project, 04 computers, 01 barcode Printer & 01 Printer were installed in E-Library of the college during the academic session 2022-23.

AADHAR-Based Biometric Machines have been installed in the college for taking attendance for the college staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/4.1.1-Additional-information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sports Facilities: The Institution has facility for sports and cultural activities. There is a huge playground for cricket, football, volleyball and Kho-Kho Badminton etc. Indoor sports, include Table Tennis, Chess, and Carrom. The sports department holds events for faculties and students. We support and encourage students through campus level festivals & events to inspire them for participating in the National, University, and State Levels. Also, there is a Open Gym in this college.

Cultural Activities: The cultural unit is one of the strongest assets in the college. Our performance in cultural activities has been outstanding in the last years. The college always encourages students to participate in various cultural and literary activities and make the students excel in their fields of interest. The college conducts various cultural activities on the occasion of Annual day, Youth Festival, Yoga Day, Independence Day and Republic Day in which students exhibit their talents. The student's participation in cultural activities develops aesthetic sensibility and an appreciation for the arts.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.1.2-Link-for-additional-Information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.1.3-Additional-Information.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library of Raja Bhoj Government College, Katangi have E-Granthalaya Library software for the benefit of staff and students at the college, the library management software is easy to use, simple and adaptable to your current system. Its low-code no-code setup doesn't require an IT head support. The reader only to enter a specific keyword into the software. The multiple filtrations facilitate efficient book findings in just seconds.Under the World Bank project, 4 computers were

installed in the college Library for E-Library during the academic session 2022-23.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | **E. None of the above** |

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5.91

File Description	Documents
Any additional information	<u>View File</u>
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

49

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Wi-Fi facility for the college office is provided by MP SWAN (State Wide AreaNetwork) which is an initiative of the Government of Madhya Pradesh to facilitate Government Offices of Madhya Pradesh with Free Internet Connection. The Bandwidth ofthe internet connection at Tehsil Level (Katangi) is 8 MBPS while the bandwidth of the internet connection at the college level is 3-4 MBPS. All the online administrative works /online communications (e-mails etc.) of the college are facilitated by SWAN. For the purpose of online teaching-learning and personal usages faculties, students andnon-teaching members of the college utilize their personal laptops and mobile internetconnection / Wi-Fi / Hot-Spot to operate computer systems and projector in the college. Computer System (Monitor +System Unit (CPU)+ Keyboard + Mouse)- 04, Printer- 01, Barcode Printer -01. We also have BSNL connection for Internet Facility in the campus with download speed 2.14 Mbps and Upload Speed 0.77 Mbps.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/04/4.3.1-Link.docx

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in | **E. < 5MBPS**

the Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.75

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a structured system for maintaining and utilizing the facilities present in the campus. There are various committees working at the college level that ensures the proper maintenance and utilization of the available resources. Annual maintenance and repair of the infrastructure is done by the college management whenever it is required. Classroom Facility Maintenance and Computer Regular Cleaning, dusting and maintenance etc. of the classrooms and computer room are carried out by the assigned staff members or professionals under the guidance of the Head of the Institution.

Sports Facility Maintenance: The sports facilities of the

College are maintained by the Sports Office. A stock register and an issue register are maintained to ensure the proper handling of the sports items. Regular maintenance of the play area is conducted under the supervision of the Sports Officer of the college.

Library Maintenance: Library advisory committee which looks after the overall maintenance of the library. Regular stock verification process carried out by the college.

Laboratory Maintenance: All the laboratories have with proper light and ventilation. A stock register is maintained for the purchase of lab equipment, instruments, materials and chemicals for each laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2711

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the

institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	https://rbgovtkatangi.com/wp-content/uploads/2024/04/5.1.3-Additional-Information.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

212

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

73

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural

activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Raja Bhoj Government College in Katangi Balaghat organizes various extracurricular events and activities to motivate the students. Students and teachers of institute is entrusted for conducting and organizing the events such as Sports activities, Yuva Utsava, Annual Function etc..

A summary of the sport department these activities are as follows: Indoor and Outdoor

Sports Activities – Institute organizes various type of Sport events like Athletics, Badminton, Chess, Cricket, Kabaddi, Karate, Kho-Kho. Volleyball etc.

Yuva Utsava- Various cultural activities are conducted at the institute like Rangoli Competition, Spot Painting, Slogan Writing, Debates etc. Winner students are then promoted to participate at district lead college level and after that promoted to take part at the University level and National Level events.

Annual Function- Annual Function organized as Bhoj Utsav 2022-23 program to promote the inner talent of college students

through extra-curricular activities in which sports activities separately for boys and girls kho-kho, cricket, chess, and kabaddi were organized. Beside these literary and Cultural activity like poster-making, essay writing, debates, quiz competition etc. were organized. Cultural Activity (Dance, Rangoli, Singing, Food Stall etc.) were also organized. Many colleges students has enthusiastically participated on the various competitions and programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

During the academic session of 2022-23, the Alumni Association of Raja Bhoj Government College in Katangi District, Balaghat (M.P.), was officially registered at the Office of Firms and Societies, Assistant Registrar Jabalpur Division.

Also in the 2022-23 academic session, the Alumni Committee

undertook the task of tracking alumni, gathering information about their current employment status, higher education pursuits, self-employment endeavors, and startups via phone calls.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To Endeavour to transform the college into a hub of learning, capable of churning out career-oriented dynamic citizens equipped with professional skills.

Mission

- **To provide equal opportunity of quality education to the students of weaker sections of the society.**
- **To help improve the social and economic standards of students by molding them into productive and skillful individuals.**
- **To promote women employment by enhancing their creative and intellectual capacity,**

Both the vision and mission of the institution is in tune with the objectives of the Higher Education policiesof the Nation. Through its academic policy, extension activities and extra and

co-curricular activities, ithelps the students in acquiring knowledge, inculcating values, imbibing good citizenship, culture,developing life skills as well as training them for successful careers.

Perspective plans toward achieving the vision and mission of Raja Bhoj Government College Katangi:

- Introducing more graduate and postgraduate courses.
- Establishing a facility for producing video/audio lectures.
- Increasing entrepreneurial literacy in women.
- Creating a digital ecosystem.
- Upgrading classrooms, laboratories, and library.
- Identifying and availing opportunities put forward by various non- government funding agencies, Institutions and industries.
- Empowering training and placement cell.
- Involving more teachers in administrative processes.
- Setting up departmental libraries, Digital library.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/vision-mission/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution has adopted an inclusive policy of shared responsibility and utilization of human resources by ensuring maximum involvement of teachers and students. A sizeable number of committees have been framed with their own responsibilities and powers to look into the functioning and growth of the college. The heads of departments are given independent charge and authority in matters related to their respective departments. The student body of the college is entrusted with maintenance of discipline and decorum among the students.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/College-Committee-List-2022-23.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college is focusing to start new UG and Post Graduate Programs. The perspective institutional plan involves infrastructure expansion. The perspective institutional plan is developed following the procedure of involving the cooperation of teachers, studentsand members. In order to formulate the strategy of development and deployment, the committees are constituted for each and every developmental work. Teachers have to participate in all the institutional plans and wherever the situation demands, students and members of Janbhagidari Samiti (JBS) are involved. Student representatives have to participate in all the institutional plans. All the program Coordinators have generated prospective plans involving their faculties and send to the principal for further actions. The strength is enhanced, weakness/areas for improvements are identified, the opportunities are evaluated and efforts are made to nullify the threats.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/strategic-planning-.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The university and the guidelines framed by higher education Department are also included in the organization structure of the institution. A Committee comprising faculty members and

administrative staff is involved in the planning and implementation, academic audit and evaluation. An optimum level of decentralization and participative decision making process are well in practice.

Organizational Structure:

The Principal is the Head of the institution and hence heads both the academic and the administrative functioning of the college. The faculty members are assigned asacademic and administrative heads of their departments. They prepare the time-table,ensure its functioning, conducts the practical exams, CCE tests, project work, and stores departmental record and monitor the teaching-learning processes of the departments. Along with teaching, facultiesare involved in administration related work such as, admission process, scholarship process and as supporting man-power in various government schemes of student welfare.The office staffs takes care of teachers attendance, their leaves, salary, students grievances, their admission, scholarship andkeeping the campusclean.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.2.2.pdf
Link to Organogram of the institution webpage	https://rbgovtkatangi.com/wp-content/uploads/2022/09/Organo-gram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college is an institution of the Higher Education Department of the Government of Madhya Pradesh and governed by rules and regulations as affirm by the UGC. Being a government institution, the staffs are extended appreciable welfare benefits, some of which are mentioned below:

· Two years study leave with full pay for teachers to undergo Ph.D. program.

· Medical treatment fees are borne by the government for the staffs and their dependents as well.

· Maternity leave of six months.

· Teachers are permitted to attend career advancement programs at any time of the year.

· Housing and associated facilities as well as HRA are provided.

· Provision of T.A/D.A as and when permissible.

· Employees are extended various kinds of leave such as casual leave, medical leave, earned leave, etc.

· Medical reimbursement facility as per government rules is available for staffs.

The faculty and staff of the college have also constituted welfare schemes to address events such as hospitalization,

deaths, retirements, etc.

File Description	Documents
Paste link for additional information	https://finance.mp.gov.in/old/Rules/Civil %20service%20leave%20rules%201977.PDF
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Department of Higher Education, Government of Madhya Pradesh has framed a mechanism to appraise college teachers and non-teaching staff through Annual Performance Assessment Report

(APAR).The Principal of the institution checks all reports of the teaching staff, marks his opinion and sends them to Additional Director, Divisional Officer and finally to the Commissioner, Department of Higher Education M.P. for further assessment and actions. Under APAR, teachers are not only evaluated in their teaching methodology but also their overall performance and involvement in other areas such as translation work, creation of ICT mediated teaching, Administrative Responsibilities, E-content, Design of new Curricula and Courses, Career Counseling, Research Projects, Extension Services, Research Paper Publications, Research Workshops, Seminars, Conferences or Webinars. In short, APAR is an important report as it provides fundamental and vital inputs for further development of staff. The IQAC of the college keeps helping staff to improve their APAR in all possible ways before submission to higher authority.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the college are audited regularly at two stages-.

(i) Internal auditing of college and Janbhagidari Committee's accounts by a registered C.A.

(ii) External auditing done by the Office of the Accountant General M.P. Government.

There is also a Cashbook and Fee Monitoring and Examining Committee that examines the cashbook and the fee received books, AF, Sports, NSS, and Janbhagidari accounts. Alltheaccounts and their cashbooks, fee and other receipts are examinedcarefully and report issubmitted to the Principal. The internal audit is done by the appointed C.A. yearlyand external audit is carried out by office of the Accountant General M.P.

Government.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/Audit-Report-2022-23.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is government funded. All the recurring expenditures are borne by the Government of M.P. The Janbhagidari Committee of the college levy development fee on the students and collect extra fee through its various courses. The fee collected by Janbhagidari isspent on development and renovation of infrastructure and in paying salaries to temporary employee appointed by it.

File Description	Documents
Paste link for additional information	https://highereducation.mp.gov.in/?page=k7hNTLd3QMFnZN0yt4XRUQ%3D%3D
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC plays dual role to improve and enhance the knowledge capabilities of the students as well as the teachers. IQAC's major focus is at two levels:

a) Teacher-Centric

b) Student-Centric.

For Teachers: In order to boost and enhance the knowledge and teaching skills of the teachers, the college has started organizing workshops/seminars as well as departmental seminars. Teachers are Encouraged to pursue higher their higher studies, attend orientation and refresher courses, short term courses, etc.

For Students: The IQAC is working on several measures to monitor the students' overall performance, particularly with regard to academic progress and attendance records. Their academic performance and attendance are continuously monitored Students' attendances are subjected to strict rules and regulations. Students failing to attain 75% in their attendance are not allowed to sit for the end-semester exam or there are asked to give potential reasons for their absentee. Similarly, malpractices during exams are strictly dealt with. The IQAC with help of other faculty members or committees also organizes activities like Essay writing, quiz, sketching, poster making competition, slogan writing, extempore. Apart from all these IQAC regularly conducts meeting for discussing new ideas and monitoring old ones.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.5.1-FINAL.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching-learning process is continuously reviewed through the performance of the students in the internal CCE (Continuous and Comprehensive, Evaluation) examination in which students performance is evaluated through extension activities, debates, essay writing, role play, assignments and written examination etc.The College not only considers the attendance of students but tries to increase the attendance of students in the classroom. For reviewing the teaching process, all the teachers have to write a teaching diary mentioning the task done, the method used ,topic taught and the hours spent in laboratory and library All the faculty members prepare course objectives (CO) of their subject for the attainment of PO and PSO's and timely completion of syllabus. CO's are assessed through CCE, project, assignments and exams. Heads of the department design program specific objectives (PSO) and program objective (PO) for the respective department. For slow learning students remedial classes are organised where a subject expert teacher teaches students in layman language. For delivering video lectures Google meet, Cisco WebEx and YouTube platforms were used. For providing study material social media application proved to be very useful.

File Description	Documents
Paste link for additional information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/6.5.2-FINAL.pdf
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://rbgovtkatangi.com/wp-content/uploads/2023/05/AQAR-2021-22-Submitted.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Special Facilities provides for Women

Safety & Security

- **The College has taken extreme care with respect to security of all the inhabitants of the campus.**
- **Right of women against sexual harassment at workplace, right of women against any kind of gender discrimination is upheld and continuously monitored by various legal and institutional level mechanism.**
- **College has discipline committee, anti-ragging cell and grievance redressal committee which monitors the safety and security of women students in college campus.**
- **CCTV surveillance and monitoring is available throughout the campus for safety reasons.**

Counselling

General Counselling: The college has established a "Grievance and Redressal Committee" which pays utmost priority to students counselling regarding various genders specific issues. This committee carries out counselling as and when needed to the female students in group and at individual level.

Academic Counselling: Students at the time of admission are counselled on choosing their preferred program by senior

faculty members who guide them to take appropriate choices based on facts and figures.

Common Room

Separate common rooms are available for girls. The girl's common room is made available for girl students to take rest and other personal and medical needs.

File Description	Documents
Annual gender sensitization action plan	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.1-Annual-Gender-sensitization-Action-Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.1-Special-facilities-for-womens.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Institute encourages the idea of 'reduce-reuse-recycle'. The faculties and students are regularly advised to reduce waste to lower extent and put waste in separate bins kept at different

places on the college campus.

Solid Waste Management

Differently coloured large size dustbins, green for degradable and red for non-degradable, are kept all over the campus for disposal of waste.

The use of plastic carry bags, cups and laminated paper plates are prohibited on the campus. Students and staff are advised to bring cloth bags.

Biodegradable solid waste collected is disposed at the pit hole created in the college campus.

Liquid Waste Management

Conventional macro-scale experiments are replaced by micro-scale experiments in the Chemistry laboratory as a Green Practice to minimize the usage of chemicals and water.

Liquid waste generated by the RO units are directed towards collection drains in the rear side of the college building.

Hazardous Chemicals and Radioactive Waste Management

very less amount of hazardous chemical waste is generated. Volatile hazardous chemical generated from the laboratories is currently kept in the used waste glass bottles.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	D. Any 1of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To build a nation of youth who are noble in their attitude and morally responsible, the college organizes and conducted several activities to build and promote an environment for ethical, cultural and spiritual values among the students. The

institution believes in equality of all cultures and traditions as is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination.

To develop the emotional and religion feeling among the students and the faculty, commemorative days are celebrated on the campus with the initiatives and support of management. The college and its teacher and staff jointly celebrate the cultural and regional events like Teacher's Day, Youth Festival, Annual Function, Oath, Awareness Rally & campaign, Linguistic Programmes and Festivals.

Institute recognises its commitment towards society, for this purpose it organises activities outside the campus from time to time. Staff and students of thisinstitute undertake the tours of nearby villages where they contribute to the cleanliness of the village and addresses the people about importance of cleanliness and hygienic practices.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raja Bhoj Government College is committed to abide, inculcate and promote among students and citizens values enshrined in the constitution. Constitutional values of equality, liberty, justice, fraternity and integrity are the cardinal values which act as the guiding principle for the institution.

Sensitization of students and employees of the institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of subjects offered have topics which sensitize the students about the constitutional obligations.

Every year Republic Day is celebrated on 26th January by organising activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to

highlight struggle for freedom. On 26th November Constitution Day is celebrated at the institution involves the reading out the preamble of constitution.

In addition to this many regular programs are conducted by the committees and department of the college on days of national importance on various rights, duties and responsibilities of citizen like Voters Day celebration, No-Tobacco Day celebration. Voter's Awareness campaign, Tiranga Campaign & Rally etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.9-Detail-of-activities-that-inculcate-values.pdf
Any other relevant information	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.1.9-Any-other-relevant-Information.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

In order to maintain the harmony, mutual trust and develop the feeling of brotherhood among the students and staff member of the institute, institute celebrate various national and international days.

College observed National Youth Day by inaugurating skill development training program conducted by Swami Vivekananda Career Guidance Cell on 12th January 2023.

The 74th Republic Day was celebrated at the college. Prof. Anil Kumar Shende, unfurled the National Flag and addressed thegathering.

The world environmental day celebrated every year on 5th June to raise global awareness to take positive environmental action to protect nature.

College celebrated 76thIndependence Dayat the college. The program began with flag hoisting, following by singing of the national anthem.

On 21thJunelike every year, International Yoga Day was celebrated in the college to promote physical health, harmony and peace.

The World Bicycle Day was celebrated to promote the benefits of cycling and raise awareness about the importance of bicycles as a sustainable mode of transportation.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. PREPARATION FOR CSIR-NET & UGC-NET

1.Objectives-

1. To prepare students to have successful careers in Higher Education & Research Fields.
2. To provide students with solid foundation in college so that they can use this knowledge in getting jobs.

2. Context-

Apart from good teaching and learning at the institute students need to be prepared for having a good career. Most of the students take admission in the institute with aim of getting good career in future or want to pursue higher education in agood institute.

II. IMPLEMENTATION OF FREE COACHING CLASS FOR MPPSC CIVIL EXAM

1.Objectives-

1. To provide good quality coaching to economically weaker students.
2. To prepare them for the Civil Services Examination.

2. Context-

A unique initiative was taken by the District Administration Balaghat to provide free coaching to the students to prepare them for MPPSC examinationwhich is still going on continuously.

Classes on general knowledge of various subjects were provided daily by the college teachers in which various subjects were taught.

File Description	Documents
Best practices in the Institutional website	https://rbgovtkatangi.com/wp-content/uploads/2024/03/7.2.1-Best-Pracrtices-on-Institutional-Website.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Raja Bhoj Govt. College Katangi, Balaghat is located in rural area so that the main vision of the college is to provide education to rural women and creating women empowerment. The college has completed 34 years of its existence by promoting excellence in the field of education. Another The college lies near the city and accessible especially for women students who use to commute from nearby village. The institution attracts the students for admission from nearby 50 villages including Khamariya, Mundewada, Gopalpur, Singodi, Katera, Banera, Selwa, Katedhara, Bothwa, etc.

Our priority and thrust are to improve and provide best education and employment opportunities to the women.Education plays a vital weapon in eliminating many social crimes and evils against women prevailing in society. Awareness of the importance of female education in different villages leads to a positive reaction to women's education. The institution stands in the forefront of optimal utilization of technology for curriculum enrichment and adaptability.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **Conduct of IQAC Meetings & Quality Checking:**

1. Conduct of three IQAC meetings quarterly.
2. Quality check at various levels and places for quality enhancement.
3. Faculty sensitization towards data collection.

2. Conduct of National/International Conferences, Seminars, Workshop and Webinar for faculty members.
3. Apply for 12B Certification from UGC and keeping a track of the formal communication for the earliest certification.
4. Feedback analysis -
    1. IQAC has developed a feedback mechanism for conducting feedback of students through Student Satisfaction Survey on Curriculum and for Teaching-Learning
    2. IQAC has also developed feedback mechanism for conducting feedback of other stakeholders i.e. Alumni, Employers and Faculty members.
5. Research:
    1. Research Analysis of research articles in journals published by the faculty members.
    2. Seminars/Workshop on enhancing the quality of research capacity building.
6. Creating Eco-system -
    1. Planning LED lights, Ban of plastics within the campus, creating awareness on cleaning and greenery.
7. Establishing MOU's between academic institutions and reputed industries to smoothly carrying out the Students/Faculty-Exchange programs.
8. Grievances Related:
    1. Forming and implementing policies for redressal of students related grievances.